



## APPLICATION FOR A CREDIT ACCOUNT

Account Name \_\_\_\_\_

Trading Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Trading Style \*Limited Company / Sole Trader / Partnership\* (Please delete as appropriate)

VAT Registration Number \_\_\_\_\_ Company Registration Number \_\_\_\_\_

.....  
Please supply 2 forms of identification with this application form.

### Limited Company ID

### Sole Trader / Partnership ID

Sample Company Letterhead

Passport / Driving Licence

Sample Company Invoice

Utility Bill - showing Home Address of Owner / Partners  
(No greater than 3 months old)

Copy of Cheque

Copy of Cheque

I hereby acknowledge receipt of a copy of your standard terms and conditions of sale which I have read and which I accept shall apply to every sale contract entered into between us. In particular, I have noted and accept all the conditions relating to the granting of credit, terms of payment and retention of title and property in all goods supplied until all monies outstanding under any sale contract have been received by you by way of cleared funds.

### Data Protection Act 1998 Notice

Words shown in *italics* are defined in the Data Protection Act 1998 ("the Act")

Where I provide you with personal data ("data"), I understand that the data will be held securely, in confidence and processed for the purpose of carrying out our trading activity. In considering my application, I accept that you may consult with and disclose the data to credit reference agencies, banks, credit insurers and other responsible organisations outside your business that you have nominated ("third parties"), and that such third parties may process the data. I understand that under the Act I have a right to know what data you hold on me if I apply to you in writing and pay the applicable fee.

Authorised Signature of Director / Company Secretary / Owner \_\_\_\_\_

Name in Block Capitals \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_



## APPLICATION FOR A CREDIT ACCOUNT

### INTERNAL USE ONLY

Our Account Manager \_\_\_\_\_

Contact Name \_\_\_\_\_

Market Code                    \* National Account    \* Retail Distribution    \* Manufacturing    \* Asiatic Cash and Carry  
(Please delete as appropriate)

WP Analysis Code 1    (1) Food Processor / Manufacturer  
                                  (2) End User – Restaurant / Supermarket / Retailer  
                                  (3) Distributor / Wholesaler

Payment Terms \_\_\_\_\_                    Credit Limit Required \_\_\_\_\_

(Payment terms over 28 days must be authorised by the board of directors)

#### To be completed by Accounts Department

Customer Account Code \_\_\_\_\_

Company ID Verified \_\_\_\_\_

Formal Limit \_\_\_\_\_                    Credit Opinion \_\_\_\_\_                    DL only \_\_\_\_\_